

Attendance: P. Bateman, K. Ferreira, B. Gilmour, V. Houvardas, J. Lagoudis, P. Malysheuski, G. Michaud, S. Price, V. Richards-Thompson, N. Zagazeta Garcia, EO, Scribe (J. Dobson)

Absent: S. Aujla, E. Bhattacharya, M. Fahmy, W. Jaskiewicz, J. Silvester

P. Bateman asked the EO to walk through the proposed telephone system. The EO referred to the outline emailed to all Directors.

The EO explained the PLA must replace the existing telephone system (due to construction and building upgrades), and the deadline continues to change. A temporary solution will be needed while the new system is set up, which is outlined in the document. Within the document, there is also a purposed cost to upgrade the Internet service. The current rates with Bell are listed on the first page as well as the cost to upgrade the Internet (approximately \$590). The EO described the current Internet service as excruciating slow, which has always been an issue, so there is an opportunity to improve the service.

The EO referred to three options outlined on page two, with highlighted features for each. The basic features which they all have are outlined on page one of the attached document. The EO confirmed the building (Ministry of the Attorney General) has selected Bell for the new telephone system.

Bell Canada

V. Houvardas asked about the cost regarding getting just the Internet from Bell which is not shown on page two. The EO clarified the quote on page two does not include the Internet upgrade, just the phone system. G. Michaud added there is a proposal to upgrade the Internet and is on page one. V. Houvardas asked if it is possible to get Bell Fibre Internet without the phones. G. Michaud explained the cost to upgrade the Internet is \$590.00, plus whatever phone service we choose noting the information on the first page. He further clarified the second page is just telephone services and their costs. He explained the recommendation, regardless of which system we choose, is to upgrade the Internet to Bell Fibre cable.

Braitech – See attached document for details

The EO explained Braitech offered three options but basically the difference between options A, B and C, is that C is cloud based. G. Michaud outlined the options stating C is in the Cloud, option B is hosted by machines, option A is not hosted. The EO said option A means we host it on our own with an analog backup which is not really on our radar.

Sciecom Systems Inc.

The EO explained this is a different quote from what was discussed at the Strategic planning meeting. The revised new quote eliminates paying for the equipment over a long period of time. They stated they could not beat the price quoted for the (Bell) fax lines. V. Richards-Thompson questioned the terms of the system, a three year contract, as opposed to Bell which is five years. The EO confirmed Bell is a five-year term and it is set in stone. Because the PLA does other services with Bell, we may be able to bundle the services. The sales person is on holidays, so there is no exact answer.

G. Michaud stated Bell is the cheapest. V. Richards-Thompson said it makes sense to choose Bell, and because it is the service provider for the Courthouse. G. Michaud said he thinks we should go with Bell, unless one of the others does something exciting, or if someone has a reason why we should not go with Bell.

MOTION # 19 - 01

Moved/resolved that:

The PLA upgrade Internet services to Bell Fibre cable at approximately \$590.00 per month.

Moved by G. Michaud

Seconded by V. Houvardas

Motion Passed

MOTION # 19 - 02

Moved/resolved that:

The PLA accept the Bell Canada option for the new telephone system as outlined on the attached document (Bell Total Connect).

Moved by G. Michaud

Seconded by P. Malysheuski

Motion Passed

The EO discussed hiring two summer students with the Personnel Committee. The projects proposed are time limited and within budget. The EO disclosed one potential student is a relative of Library Technician, Maida de Vera and the other is the daughter of a personal friend who also completed three volunteer high school placements with the PLA. The Personnel Committee was made aware of the connection during the meeting. The proposed projects include working on the filing system, sorting and preparing items for building an archive containing various PLA documents and records of past events. V. Houvardas asked what the cost would be for the students. The EO said they would be paid at the rate \$14 per hour (minimum wage). V. Houvardas asked how many hours and G. Michaud responded the proposal is within the budget. The EO stated the PLA would be under budget and estimated by about \$8,000 coming in at a cost of around \$11,500 for both students over the summer.

MOTION # 19 -03

Moved/resolved that:

The EO hire two summer students for the filing and archiving project.

Moved by G. Michaud

Seconded by J. Lagoudis

Motion Passed

The conference call meeting adjourned at 4:41 pm.